Hurlstone Agricultural High School
BOARDING SCHOOL LEAVE / TRAVEL FORM
(for all types of leave including Closed Weekends and Term Breaks)
Fax: 9605 6292

<table>
<thead>
<tr>
<th>Type of Leave (please tick):</th>
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<tr>
<td>☐ Day Leave  ☐ Overnight Leave  ☐ Regular Leave (re-apply each term)</td>
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I give permission for: Student Name: of year Year: 
Reason for leave (and if regular leave, provide details):

to go on leave for:

from: Day of Week: Date: Time:

to: Day of Week: Date: Time:
The destination is: Destination: please be specific (eg. Father's home, other location):

Student's mobile number is: Mobile Number:
Student will be travelling with: Please provide the full name of the student's your child is travelling with:

Travel will be by:  ☐ Public transport  ☐ Private vehicle driven by Name of driver:

If leave is overnight, please complete this section

The contact person at the destination is: Name:
and the address is: Address of destination:
The contact phone number is: Phone number:

For ALL Closed Weekends & ALL Term Breaks - (NSW Trains Information)

Date of Travel: To Home: Date: Back to School: Date:

Please note: * These bookings must be received by the school 5 weeks prior to travel.
* The school will only make bookings to and from home, all other bookings are the responsibility of parents/carers using your child’s Boarder Photo ID Pass number.
* Countrylink bookings made by the school can only be amended up to 2 weeks prior to travel.

Parent Authorisation:
I have discussed all relevant safety issues with my child and give him/her permission to go on leave as indicated. If student is going to the home of another student - I have contacted the other student's parent/guardian and I am aware of planned activities. I have also informed them of any special needs of my child, including medical conditions.

Parent/Guardian name: Parent/Guardian signature: Date:

Office Use Only: 
☐ Leave entered on system Initial Date
Authorisation:
☐ Day school leave (DP/Principal) Initial Date
☐ Leave 5 days or greater (Principal) Initial Date