Minutes P & C Meeting – 13 March 2012

Time Clarke House Conference Room

Agenda

1. Welcome
2. Apologies
3. Minutes from previous meeting and business arising
4. Correspondence
5. Reports
6. Elections

Meeting	P & C Meeting
Date	Tuesday 13 March 2012.
Attendees	Refer to sign in book. + Mr Glen Armitage, music ensemble co-ordinator - guest
Minutes by Danielle Krix
Meeting commenced at 9pm. Meeting was relocated to Clarke House at short notice due to the library precinct being unavailable due to essential maintenance.

1. Welcome
2. Apologies
   - Jill Stewart
   - Eve Webb
   - Ingrid Corcoran
   - Robyn Sherring
   - Kate Rice

3. Minutes from previous meeting and business arising
   - Minutes accepted
     - Stacey Wall moved / Natalie Macky seconded

   Business arising:

4. Correspondence. None tabled

5. Reports

   Presidents report:
   Thank you for those accepting their positions, look forward to working with you.
6. Discussion. KW requested the agenda item “Ensemble Committee” is mentioned first

Band Ensemble discussion
Jane Betteridge – create a band subcommittee
Establish an Ensemble program
Proposal – subcommittee – we will be fund raising to enhance music program
Glen Armitage – band, orchestra, rock, all ensemble activities. Embedded in the ensemble group in the school
Phil – require records to be kept in separate account
Natalie – treasurer – instruments purchased will need to go through Oasis
Hazel Delves – repairs? Set up costs need to be considered and costed
Bettina – will there be ongoing fees?
Glen Armitage – tutoring and qualified music teachers are to be paid by student for teachers/students
Band fees go to instrument, staff equipment
Annual contribution of $200 per student to be set – then there would be additional fund raising.
$36 a lesson – one on one music lesson
Jane B – setting up a subcommittee – have own accounts
Natalie – when ensemble committee raises funds these can be isolated for use by ensemble
Bettina – moratorium of no contributions for set up first 2 years. No commitment yet.
Glen – when the new instruments are bought they can contribute to the school program
Dominic – subcommittee cannot buy items above $500 without prior reference to a general meeting for voting and approval. Large purchases should be made by the school
Accounting of fees, whether through Oasis or otherwise must be transparent

Motion: Jane Proposed.
A new subcommittee of P&C is created for fundraising and support of ensemble programs.
Seconded by Hazel Delves. Jane will organise a subcommittee and treasurer of ensemble subcommittee. (Mark Ur).
Natalie – set up with Commonwealth Bank, we have to have 2 signatories and cannot do it electronically
Phil – P&C supports the setting up of ensemble. Congratulations to Jane, Glen and Kerrie on the initiative.
The aim is to ensure the new sub-committee is maintained on a year-on-year basis. It will be necessary for key people to be identified for succession planning.

Hazel Delves – P&C cannot claim GST
Kerrie – refer to report re student access to Library

Danielle- Suggestion for Hurlstone to have an Art Show
Steve F – Art show at St Greg’s, dates should not clash
Phil – list of dates
Jo – there is huge demand from artist fr venues to show their works

Motion: – Danielle proposed –
Art Show to be organised as a fund raiser. Date yet to be fixed – seconded by Natalie

Phil – 4th term? End of November? Tentative date to be confirmed
International Club, Mother’s group , Ensemble and SRC to assist with art show organising
Natalie – faculties wish list is almost complete, maths is outstanding
Rebecca – Mothers Club morning is a great idea from Kerrie. Bettina agreed to act as coordinator.
Bettina – informal introduction, no committee requirements please. Term 4 – new people for new mums.
Discussed how they can help new people feel comfortable. We would like to do informal reporting.
Rebecca – mothers from different countries. They might have good ideas
Bettina – if there are committee vacancies let them know. Have presentations that they are interested in learning about the school.
New parents are to be made aware of all sub-committees and opportunities to get involved. Bettina to co-ordinate.

Accept the minutes from the P&C 14.2.12 – correction to minutes $91803.29 Accepted Hazel Delves, Seconded Stacey Wall
7. General Business

Steve Faulds – Uniform shop – require doing business on line – internet connection is required however uniform shop employee is not a DEC employee therefore internet access will be limited.

**Motion:** Steve proposed- purchase laptop for use to purchase goods for sale in uniform shop and $20-30 per month for a dongle to access internet – Seconded Hazel Delves. Steve to do research. Cost up to $1000 approved.

Kerrie requested ideas for next meeting with so many subcommittees to clearly define our focus and purpose. Specific role for the group to understand and the rest of the school to understand. Can the P&C focus for 2012 and 2 years beyond to gain clarity and assist understanding.

Corinne – Perhaps write a mission statement

Rebecca – Apology on behalf of the international food group – year 7 mothers don’t understand they need to be involved in attending. All parents are welcome as we want to see new faces coming through.
29th March – International Food Stall
27 April – Mothers Club

Dominic – Tuesday night which had been trialed as meeting night. Is it suitable?

Phil – Saturdays suit some people for multiple meetings although it is accepted there will always be someone who can’t attend at given times.

Kerrie – Tuesdays are preferred.

Danielle – teleconferencing is a possibility

Jo – quote from Optus for teleconferencing

Kerrie – staff are not on duty on weekends

Bettina – the language you (PW) use should be more ‘inclusive’ as the impression is you don’t necessarily want new people?

Phil- If that impression was gained, it was not certainly the intention.

**Action List – 13 March 2012**

Prior to next meeting 8th May send minutes to all on mailing list and put up 13.3.12 minutes on school web site.

All proposed agenda items to be sent to Danielle Thursday prior to the meeting for distribution before the meeting – forward to print room

Meeting closed at 10.05pm

Next Meeting Tuesday 8th May 2012 7.30pm. Venue will depend on availability of library