## Minutes  
### P & C Meeting

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<th>Meeting</th>
<th>P and C Meeting Minutes</th>
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<tr>
<td>Date</td>
<td>Tuesday 11th February, 2014</td>
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<tr>
<td>Attendees</td>
<td>As per attendance book</td>
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<tr>
<td>Apologies</td>
<td>Mark Latham, Hazel Delves, Jill Stuart, Kylie Wallace, Natalie Mackie and Eve Webb.</td>
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<td>Minutes by</td>
<td>Rosemary Payne</td>
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### 1. Welcome and Guest Speaker
The meeting was opened at 7.30pm after we had shared coffee and cake to welcome everyone to the new school year.
Rebecca welcomed everyone, especially new parents to Hurlstone. She gave a brief introduction and explanation of P & C. She introduced the executive and committee leaders. She explained that the financial year in P & C runs from March to February. Our AGM is our next meeting on March 11 and it will be followed by a General meeting.
We welcomed Rural Youth student representatives, Scott Essam and Sarah Nesbitt who spoke about their experiences at the National Dairy All Breeds Youth camp in January 2014. They explained about the group workshops they attended, covering aspects of things like washing, clipping, parading, etc. They also thanked P & C for financially sponsoring their attendance at the camp.

### 2. Minutes of Previous Meeting/Business Arising
The minutes of the previous meeting were raised to be confirmed. Moved: Deb, seconded: Michael. Carried.

**Business Arising:**

i) Australian Charity Network – Deb – it is compulsory to include details of our officers on that register as we are a not-for-profit organisation. This is now due in March, before our next meeting. When the office bearers change, the ACN must be informed and updated on details. ACN needs responsible office bearers, the number of which is not specified. The P & C President, Secretary and Treasurer are nominated. Moved: Therese, seconded: Dom. Carried unanimously. Deb to collect relevant details and forward these by the due date.

ii) P & C gift vouchers – Rebecca – is to continue with this to see how these are best used. Rebecca will follow up.

iii) Shelving in P & C Container – Rebecca – reported that 3 had been installed and that the HAHS maintenance team had recommended 3 more. This was agreed to by the meeting. Thanks to Rebecca and maintenance crew. Costs have been paid by the office. This will be invoiced to the P & C for Deb to reimburse.

iv) Archives funding request – Jo introduced herself and explained the budget required. Events needing to be covered this year include: the name “Hurlstone” turning 140. A dinner for 200 is being planned for 17th May. Ex-students (“old boys”) to be invited. Musically talented students are to be invited to perform. Country Fair turns 75. John Edmondson turns 100 (born October 1914). Jo explained that she works with the help of about a dozen students on various aspects of the history of the school. Jo has requested $4000 (negotiable) and gave a plan to the Treasurer. Noted that the figure proposed was realistic and in line with other faculties. Funds are needed by the beginning of April. Suggested we approve interim funding. Daryl proposed that school funds initially by used until P & C faculty support fund is finalised. Daryl to see Sue Pritchard to organise this. P & C can then reimburse the school. Sincere appreciation was expressed for Jo and her work.

v) Country P & C members and meeting attendance via Skype – Rosemary explained that P & C Federation has confirmed this. Greg and Rosemary to look into this further. Rosemary will need access to the school wifi and also notification of which parents are interested in being contacted.

vi) Pool – Greg explained that he has contacted Premier pools who are happy to look into the “pool within a pool” concept. Greg is to talk further to Daryl and Brett Wilson about this.

### 3. Correspondence
In – Rosemary tabled 2 emails from SWS Sydney regional P & C about fundraising and encouraging parent attendance.
### 4. General Business

i) **March AGM** – Rebecca - all positions are declared vacant. Please consider nominating yourself or another member. People must be financial members before the AGM to nominate or vote. Please ensure that your $50 membership is paid by then. Noted that the Treasurer’s role is vacant as Deb is finishing up due to her daughter leaving Hurlstone. We were sorry to hear of Deb going and sincere thanks were expressed for her hard work. Also raised was the question of P & C being a group for parents and citizens. Raised the question of what is “a citizen”. Formerly citizens had to live within a 2km radius of the school. However, our school’s feeder area is the whole of NSW. Need to clarify this and amend our bylaws if needed. Rosemary is to confirm this.

ii) **Year 12 Jerseys** – Dom - students are currently only allowed to wear their jerseys on Wednesday until the HSC trials (week 4 and 4 of Term 3) and then any day after that. Daryl is to raise this at an Executive meeting. The tone of the school is set by teachers, parents and students. Daryl can report our feelings on the matter to the exec. A motion was proposed that Year 12 students be permitted to wear their Year 12 jerseys every day of the week, except on formal occasions. Moved: Dom, seconded: Therese. Carried.

iii) **Air Conditioning in the hall** – Rebecca - climate conditions in the hall are difficult for students. Rebecca proposed that this be looked into as a project for the P & C. Daryl suggested that Paul Dait, the business manager, could obtain quotes.

iv) **Pool Clarification** – Phil – Daryl explained that “the pool within a pool” involves the installation of a “sleeve” within the current pool to repair leaks.

v) **Alumni** – Phil – this is an untapped source of funding in former students. Jo is building further on alumni contact list with a view to gaining support. Phil suggested that an Alumni Association be established to continue to build relationships, school tradition, promotion and funds for things like the pool. Discussion was held. Could also use alumni as mentors, not just financial aid.

### 5. Reports

i) **Principal’s report** – Daryl Currie introduced himself as the caretaker principal. He is substantive Principal at Strathfield South High. He spoke of his positive initial impressions of the school and his perceptions of the needs of the school, eg. the English faculty kitchen and the need for a “Paddock to Plate” kitchen for the Agriculture faculty. Daryl sees rights and transparency as very important. He explained that the review of the dining room and kitchen that have now been made public. There is a possibility that dining options may be outsourced. He will be visiting St Vincent’s to look at what is being done there next Wednesday at lunchtime. A question was raised about the school using more of its own produce. There is a tentative proposal for boarders from other schools to board at Hurlstone. Also a proposal for a scholarship for academically gifted Indigenous children to come to Hurlstone as boarders. Also discussed were indigenous students and Australian Indigenous Education Foundation. Jane will make enquiries and get back to Daryl.

ii) **Canteen report** – Corinne – volunteer forms have been received. These forms are to be re-designed to allow for better use of volunteers. The canteen has been contacted to cater for functions at the Glenfield Office this year – a useful source of income. The Canteen Long Service Leave Term Deposit – report as tabled. Term needed is 3 months for rollover. Deb to follow up. Address needs to be changed so it goes to the school. Currently has not been rolled over and is still in residual. We can instruct the bank to roll it over automatically when it matures at the special rate. Three signatories are Corinne, Rebecca and Natalie. New signatory will be needed to replace Natalie. Authorised nominated amount ($5115.30c) for term deposit to reimburse Canteen Operating Account for Long Service Leave paid in February 2013.

iii) **Uniform report** – Steve – Sports uniform samples we approved were displayed and look great. 6 to 8 samples from Permapleat are to be made up. Sizing guides are to be done. Survey of all stakeholders (parents, students, staff) to be carried out. Uniform shop has forwarded a $15 000 cheque to P & C. Thank you!

iv) **International Club** – no report

v) **Country Fair** – no report

vi) **Ensemble / band** – no report. Question was raised over the use of demountables mentioned in previous minutes as rehearsal space for band. Daryl explained that these are not going to be part of the school due to costs of moving and maintaining. They wouldn’t be covered by AMU (Assets Management Unit)

vii) **Working Bee** – no report.

### Other Business:

nil

Meeting closed at 10.23pm

Date of next meeting: Tuesday 11th March, 2014. Annual General Meeting starts at 7pm. Ordinary meeting then follows the AGM at 8pm.