Minutes  P & C Meeting

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| **1. Welcome**  
Rebecca opened the meeting at 8.17pm and warmly welcomed everyone. |  | |
| **2. Minutes of Previous Meeting/Business Arising**  
The minutes of the previous meeting were raised to be confirmed. Moved: Rebecca, seconded: Rosemary.  
Carried.  
Business Arising:  
Definition of “citizen” in Parents and Citizens. Rosemary phoned P & C Federation to clarify membership and what constitutes “a citizen.” At the last meeting this point was raised in discussions with some saying that a person had to live within a 2 km radius of the school. P & C Federation has confirmed that membership is no longer confined to parents and citizens within a 2 km radius. Parents and anyone who is interested may join P & C with no geographical limitations. This also includes their participation as office bearers. |  | |
| **3. Correspondence**  
In – Rosemary tabled 3 copies of Parent and Citizen magazine, a Fundraising directory (given to Mark for Country Fair), a letter of request for funding Boys cricket team caps from Steve Faulds, an email from South west Sydney Council of P and C inviting attendance at grant writing workshops, a letter from “Mr Showbags” (given to Mark for Country Fair)  
Out - nil |  | |
| **4. General Business**  
i) Budgetting - Rebecca  
P and C funding budget for faculties. Looking at streamlining the process. Most faculties have submitted requests. These are as follows:  
English – 2013 amount used up, requested $5000 in 2014 for new text books  
Agriculture – 2013 – still have $3,375 left, no submission for 2014, hence only allocated $2000 for 2014  
Visual Art – 2013 used up and over, has requested for 2014 to subsidise 12 sets of black and white enlargers at $1100 and 12 enlarger timers at $250 each. Has been allocated only $2000 as need to review the need for these items.  
Maths – requested 2014 $6000 for new text books  
HSIE – requested 2014 $2000  
PDHPE – requested 2014 $5000 for tennis ball launching machine and quadcopter to take aerial photos  
Science – requested 2014 $6000 and combine with 2013 budget for technology support  
Music – No submission for 2014, only allocated $2000 for 2014  
TAS – requested $8000 in 2014 for electronic white board  
LOTE – did not spend their 2013 budget, and no submission for 2014, therefore no allocation for 2014  
Library – still has $5755 for 2013, requested $7500 for 2014 to install shelves and others. Have discuss with Daryl, will only allocate $2000 for 2014, i.e. total $7755 to spend, Daryl to review shelving request along with school plan for library.  
Archives -2014 $4000  
Staff support – 2014 $1500 for end of year lunch. This will be an ongoing support as noted in P & C meeting minutes in 2013.  
TOTAL - $45,500. Moved by Greg that we accept, seconded Mark. Carried. |  | |
$50,000 has been the normal amount left as a “buffer” in the past but this current budget means leaving $44,000. This could be used for school projects like air conditioning for the hall. Some quotes are being obtained with various options being investigated. Eg. install a ducting system around hall, install 3 to 4 split systems that direct it into the fan system. Problem exists with only 1 phase power in the hall. Getting quotes on getting 3 phase. Fully ducted not possible, but if it was it would cost $100,000. Otherwise about $30,000 to $50,000 for the split system idea. Needing further information. Rebecca proposed that P & C support this. However, we need clear details before we make firm decision. Awaiting future report and quotes.

ii) Pick up and drop off zone - Rebecca. Engineering company has given a proposal to cut in along fence line, but did not allow for removal of telephone poles. We need an idea of costs. Awaiting quote.

iii) Requests for funding.

Steve Faulds requested P & C support for cricket caps for 1st Eleven who played in Davidson Shield last year and made it to regional final. Greg moved we approve $500 and have the players put in rest. Rebecca seconded. Carried.

Touch footy team also requested P & C support for jerseys. Hall Yates is to be asked by Daryl to submit a written request. Daryl explained that the school can pay and we can pay school back. Eve also raised the possibility of funding rural youth uniforms as well as other sporting teams. Daryl said that school should pay for uniforms. P and C can then repay if needed. A process is needed where written submissions are put in to P and C. Rosemary is to put together a proforma that can be used by staff. This will be brought to the next meeting. Limits of funding are in place as per discussion noted in meeting minutes in 2013. PD/H/PE has requested support for lifesaving course for year 7 and 8 students. Cost is $5000 and 400 students are involved in a trip to Thirroul. This used to be compulsory but now is highly advised. The amount required is $12.50 each and P & C felt that this could be picked up by students’ parents. Rebecca is to let Brett Wilson know of our decision to decline funding request.

iv) Pool update and funding - Greg - previous report quoted between $1.4 and $1.8 million. Greg and Paul Dait have found a company that have quoted and given capability statement. Canowindra council pool has been done in this way - a pool within the pool. Process will shorten the pool slightly. Focus has been on “getting the students wet”, not providing a competition-standard pool. Will result in 2 new pools within the pool. Total is $700,000. Filter system is tech but low maintenance. Doesn’t need to be back flushed. Paul has other quotes. $524,000 will fit a 25m pool in the current pool. Pool funding probably not possible from P and C. Our P and C notes that it wholeheartedly supports the refurbishment of the pool. P and C will work with the school to look at options for funding the pool refurbishment. We note and endorse the fact that the pool is part of the strategic direction for future development of the boarding school at Hurlstone. Theresa raised question of the school accessing help from a bank like Westpac. Daryl to check feasibility and details with finance and legal branches. Theresa explained that, for example, a parent could obtain a loan from Westpac and the bank then pays an amount to school.

v) P & C Newsletter – Rebecca. She spoke about possibility of newsletter each term where parents can put in a free advertisement for their business. Some guidelines from the DEC would need to be adhered to. Need to also look at Archives with possible input. Jo to help here. Rosemary will put it together and edit but will not write the whole newsletter. It needs some input from others.

vi) Question of school fees payment was raised – Steve. No figures available at present. Also need to follow up voucher reward as mentioned in minutes in 2013.

vii) English cottage needs repaint. It was suggested Rebecca lets Ann Young know that she can contact Bunnings to purchase paint. As noted in minutes in 2013, they will provide workers for community projects.

viii) English also needs book covering for text books. Volunteers are needed. Diep Wells suggested her father could assist with the lot. Thank you!

ix) Items donated by P and C – Rebecca. Would like to see tags attached to items so people can see what has been donated by P & C. Daryl to follow up.

x) Container shelving – Rebecca. This has been completed. Sincere thanks to Kim and maintenance staff.

5. Reports

Reports are noted as per the minutes of the AGM held earlier this evening.

Principals report – Daryl noted that the decision regarding the Year 12 jerseys was in place in 2 days after it was raised at our last meeting. The 6 day cycle of timetabling is being looked at. New school promotional
banners have been done and will be used at Dubbo expo and other school events. Outsourcing of boarder food: a decision will be made by the minister and we will be informed as soon as possible. HAHS swimming team came first overall in district carnival. Janeda Ong won Youth of the Year. Noted that she was the only representative from a public school. Robertson show last Friday scored HAHS a lot of awards. Congratulations to all these students!

Daryl was commended by the meeting for his work at HAHS.

Hurlstone Anniversary Dinner update – Jo. A huge cake has been ordered, Hunts Motel has organised a deal for visiting guests. Obtaining a quote for gold-rimmed commemorative wine glasses. Dinner is $40 a head for 3 course meal. Prefects are very excited. Special guest speakers are attending. Open to all alumni to attend. New letterhead has been obtained for archives.

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Meeting closed at 10pm.

Date of next meeting: Saturday 3rd May at 2pm. (No April meeting)

NB Country Fair meeting is to be held at 1pm on Saturday 12th April, 2014.